



FREE Introduction to MYOB Software Short Course

Learn how to use MYOB for your business or find work in financial administration.

The pre-accredited course is designed for small business owners or individuals to successfully complete financial and accounting tasks.

The course will cover the accounts payable feature of:

- invoicing
- creating suppliers
- profit and loss statements
- petty cash
- budgeting
- beginner payroll

Time:

The course will run for five sessions.
Saturdays: 10am – 2pm

Eligibility:

You must be an Australian or New Zealand citizen or hold an Australian permanent visa, and live in the City of Maribyrnong.

For further information or to register,
please contact:

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